



Office of the Principal  
Government Girls' General Degree College  
7, Mayurbhanj Road, Ekbalpore, Kolkata 700023

Notice no.: 193/wwdc/office/25

Date: 18/09/2025

All the students who have taken admission to this college through Common Admission Portal during the 2<sup>nd</sup> Phase are hereby directed to come to the college for physical verification of the documents as per the schedule given below. They should also carry the relevant documents with them. After verification, students should leave college only after receiving the Admission Confirmation slip.

If anyone fails to turn up for document verification on the below mentioned date their admission will stand cancelled

| Date                   | Reporting Time   |
|------------------------|------------------|
| 23.09.2025 (Tuesday)   | 12.00-12.30 p.m. |
| 24.09.2025 (Wednesday) | 12.00-12.30 p.m. |
| 25.09.2025 (Thursday)  | 12.00-12.30 p.m. |

- For the list of documents required for physical verification, refer to the attachment.

Signature of the Principal

Principal  
Government Girls' General  
Degree College  
Kolkata

*[Handwritten Signature]* 18/09/25

## Admission to the UG Courses under CAP\_2025-26

The Principals, Vice Principals, TICs, OICs are requested to ensure that the students must produce the documents listed under category A in the original, and must carry the self attested documents listed under category B at the time of physical verification in connection with the Centralised Online Admission to the UG Courses in the Academic session 2025-26.

### A. List of Original Documents to be produced at the time of Physical Verification

| S/N | Name of Documents  |
|-----|--|
| 1   | System Generated Application                             |
| 2   | System Generated Provisional Admission Certificate       |
| 3   | 10+2 level Mark sheet                                    |
| 4   | 10 level Mark sheet                                      |
| 5   | Age Proof Certificate (Admit Card/Birth Certificate etc) |
| 6   | SC/ST/OBC Certificate, if applicable                     |
| 7   | PwD Certificate, if applicable                           |
| 8   | EWS Certificate, if applicable                           |
| 9   | AADHAAR and ABC ID if available                          |
| 10  | Registration Certificate, if applicable                  |
| 11  | Migration certificate, if applicable                     |

### B. Self Attested copies of the following documents to be submitted at the time of Physical Verification

| S/N | Name of self attested Documents                               |
|-----|---|
| 1   | Copy of 10+2 level Mark sheet                                 |
| 2   | Copy of 10 level Mark sheet                                   |
| 3   | Copy Age Proof Certificate (Admit Card/Birth Certificate etc) |
| 4   | Copy of the SC/ST/OBC Certificate, if applicable              |
| 5   | Copy of the PwD Certificate, if applicable                    |
| 6   | Copy of the EWS Certificate, if applicable                    |
| 7   | AADHAAR and ABC ID, if applicable                             |
| 8   | Copy of the Registration Certificate, if applicable           |
| 9   | Copy of the Migration certificate, if applicable              |
| 10  | Antirragging Declaration duly signed by the student           |