

**Government of West Bengal**  
**FINANCE DEPARTMENT**  
**AUDIT BRANCH**  
**NABANNA, HOWRAH-2**

No.6005-F(P<sub>2</sub>)/FA/O/1H-04/12

Dated, 22<sup>nd</sup> September, 2017

**NOTIFICATION**

In exercise of the power conferred by the explanation to Section 25 of the Negotiable Instrument Act, 1881(XXVI of 1881), read with Government of India, Ministry of Home Affairs, Notification No. 20/25/56-pub(1) dated the 8<sup>th</sup> June, 1957 the Governor is pleased to declare the following days to be Public Holidays during the year 2018.

Birth Day of Swami Vivekananda	:	12 <sup>th</sup> January,	Friday
Saraswati Puja (Sree Panchami)	:	22 <sup>nd</sup> January,	Monday
Birth Day of Netaji	:	23 <sup>rd</sup> January,	Tuesday
Republic Day	:	26 <sup>th</sup> January,	Friday
Doljatra	:	2 <sup>nd</sup> March,	Friday
Good Friday	:	30 <sup>th</sup> March,	Friday
**Birth Day of Dr.B.R.Ambedkar	:	14 <sup>th</sup> April,	Saturday
Buddha Purnima	:	30 <sup>th</sup> April,	Monday
May Day	:	1 <sup>st</sup> May,	Tuesday
Birth Day of Rabindra Nath Tagore	:	9 <sup>th</sup> May,	Wednesday
**Id-Ul-Fitar	:	16 <sup>th</sup> June,	Saturday
Independence Day	:	15 <sup>th</sup> August,	Wednesday
Id-Ud-Zoha (Bakrid)	:	22 <sup>nd</sup> August,	Wednesday
Muharram	:	21 <sup>st</sup> September,	Friday
Birth Day of Gandhiji	:	2 <sup>nd</sup> October,	Tuesday
Mahalaya	:	8 <sup>th</sup> October,	Monday
Durgapuja	:	Saptami : 16 <sup>th</sup> October,	Tuesday
		Astami : 17 <sup>th</sup> October,	Wednesday
		Nabami : 18 <sup>th</sup> October,	Thursday
		Vijaya Dasami : 19 <sup>th</sup> October,	Friday
Lakshmi Puja	:	24 <sup>th</sup> October,	Wednesday
Kalipuja	:	6 <sup>th</sup> November,	Tuesday
Birth Day of Guru Nanak	:	23 <sup>rd</sup> November,	Friday
Christmas Day	:	25 <sup>th</sup> December,	Tuesday

**Note** : Sunday is holiday under the Negotiable Instrument Act.

- 1) In the year 2018, the following festivals / occasions fall on Sundays which are Public Holidays under the N.I. Act and hence have not been included in the list of holidays :
  - i) Bengali New Year's Day : 15<sup>th</sup> April, Sunday
- 2) The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.
- 3) General Instructions as laid down below in this Notification 6005-F(P<sub>2</sub>), dated 22.09.17 are to be followed in case of Muslim festivals.

No.6006-F(P<sub>2</sub>)/FA/O/1H-04/12Dated, 22<sup>nd</sup> September, 2017

The Governor is pleased to notify that on the following days during the year 2018, which are not declared to be Public Holidays, the Offices under the Government of West Bengal with the exception of the Offices of the Registrar of Assurances, Kolkata and Collector of the Stamp Revenue, Kolkata shall be closed.

New Year's Day	:	1 <sup>st</sup> January,	Monday
Shivaratri	:	14 <sup>th</sup> February,	Wednesday
** Day after Doljatra (Holi)	:	3 <sup>rd</sup> March,	Saturday
Birth Day of Poet Bhanu Bhakt (for Darjeeling & Kalimpong District)	:	13 <sup>th</sup> July	Friday
Janmastami	:	3 <sup>rd</sup> September,	Monday
Mahasasthi of Durga Puja	:	15 <sup>th</sup> October,	Monday
Additional Day in connection with Durga Puja:	{	** 20 <sup>th</sup> October,	Saturday
		22 <sup>nd</sup> October,	Monday &
		23 <sup>rd</sup> October,	Tuesday
Additional Day for Lakshmi Puja	:	25 <sup>th</sup> October,	Thursday
Additional Day in connection with Kali Puja :	{	7 <sup>th</sup> November,	Wednesday &
		8 <sup>th</sup> November,	Thursday
Bhatridwitya	:	9 <sup>th</sup> November,	Friday
Chhat Puja	:	13 <sup>th</sup> November,	Tuesday
Fateh-Dwaz-Daham	:	19 <sup>th</sup> December,	Wednesday

Note :

- 1) In the year 2018, the following festivals/ occasions fall on Sundays which are Public Holidays under the N.I. Act and hence have not been included in the list of holidays :
  - i) Yearly closing of Bank Account : 1<sup>st</sup> April, Sunday
  - ii) Additional Day in connection  
with Durga Puja : 21<sup>st</sup> October, Sunday
- 2) The holiday with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.

No.6007-F(P<sub>2</sub>)/FA/O/1H-04/12

Dated, 22<sup>nd</sup> September, 2017

The Governor is pleased to declare that the following days may be observed as Sectional Holidays in the year 2018 for the employees of different communities mentioned against each :

** Easter Saturday	:	31 <sup>st</sup> March,	Saturday (for Christians only)
Mahabir Jayanti	:	29 <sup>th</sup> March,	Thursday (for Jains only)
** Baisakhi	:	14 <sup>th</sup> April,	Saturday (for Sikhs only)
Sab-e-Barat	:	2 <sup>nd</sup> May,	Wednesday (for Muslims only)
**Hul Diwas	:	30 <sup>th</sup> June,	Saturday (for Adivasi [Santal] only)
Karam Puja	:		To be notified later on

**Note :**

- 1) In the year 2018, the holidays with double asterisk marks i.e. (\*\*) is applicable to those Government Offices only where Saturdays are not observed as full holiday.

**GENERAL INSTRUCTIONS  
TO BE FOLLOWED IN ALL TYPES OF HOLIDAYS INCLUDING  
HOLIDAYS FOR THE MUSLIM FESTIVALS**

- 1) No substitute holiday shall be allowed if any of the festival – holidays initially notified subsequently happens to fall on a weekly off or any other non-working day or in the event of more than one festival falling on the same day.
- 2) If there is any change in the date of Id-UI-Fitre, Id-Ud-Zoha, Muharram, Fateha-Duaz-Daham, Sab-e-Barat depending upon the sighting of the moon, holiday will be declared by a separate order for the date on which the festival would be actually observed in lieu of the date originally notified as holiday for this festival.
- 3) It may happen that the change of date of above occasions has to be notified at a very short notice. In such a situation, announcement would be made through T.V./ A.I.R. / News Papers and Heads of Department / Offices of the state Government may take action according to such announcements without waiting for formal order about the change of date.

By Order of the Governor


Sd/- **D. K. Mahapatra**  
O.S.D. & E.O. Special Secretary to the  
Government of West Bengal

No.6005/1(500)-F(P<sub>2</sub>)/FA/O/1H-04/12

Dated, 22<sup>nd</sup> September, 2017

Copy forwarded for information and necessary to :-

- 01) The Principal Accountant General (A&E) West Bengal, Treasury Buildings, Kolkata- 1.
- 02) The Principal Accountant General (Audit) West Bengal, Treasury Buildings, Kolkata- 1.
- 03) The Accountant General [Receipts, Works and Local Bodies Audit], West Bengal, CGO Complex, 3<sup>rd</sup> MSO Building, 5<sup>th</sup> floor, Block DF, Sector-1, Salt Lake, Kolkata-64.
- 04) The Governor's Secretariat, Governor House, Kolkata – 700 062.
- 05) The Chief Secretary to the Government of West Bengal.
- 06) The Resident Commissioner, Government of West Bengal, a/2, State Emporia Buildings, Baba Kharak Singh Marg, New delhi – 110 001. ....
- 07) The Additional Chief Secretary / Principal Secretary / Secretary .....  
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- 08) The Commissioner .....
- 09) The Special Secretary / Additional Secretary / Joint Secretary / Deputy Secretary, Finance Department.
- 10) The Director of Treasuries & Accounts, west Bengal, The New India Assurance Buildings, 4, Lyons Range, Kolkata – 700 001.
- 11) The District Magistrate / District Judge / Superintendent of Police, .....  
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- 12) The Department / Directorate .....  
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- 13) The Sub-Divisional Officer .....  
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- 14) The Pay & Accounts Officer, Kolkata Pay & Accounts Office-I, 81/2/2, Phears Lane, Kolkata-12.
- 15) The Pay & Accounts Officer, Kolkata Pay & accounts Office-II, P1 Hyde Lane, Jawahar Buildings, Kolkata – 700 073.
- 16) The Pay & Accounts Officer, Kolkata Pay & accounts Office-III, IB Market, sector-III, Salt Lake, Kolkata-700 091.
- 17) The Assistant Secretary & DDO, Finance Department, Nabanna, Howrah.
- 18) The Accounts Officer, West Bengal Secretariat, Bikash Bhawan, Salt Lake, Kolkata-700 091.
- 19) The Treasury Officer .....  
.....
- 20) Sri Sumit Mitra, Network Administrator, Finance Department for uploading in the Finance Department website.

  
O.S.D. & E.O. Special Secretary to the  
Government of West Bengal