

**Government Girls' General Degree College**

**7, Mayurbhanj Road, Kolkata – 23**

**Notice**

**Memo No. 354/hwr/DC/office/26**

**Date: 31/01/26**

**Annual Day**

**Date: 11.02.2026**

**Time: 11am onwards**

**Duty Roster**

SL. No.	Name of the member	Duties
1.	Dr.Mumu Chakraborty	Stage management
2.	Dr.Rupa Banerjee (Nee Samajpati)	Anchoring
3.	Dr.Susmita Basu Dr.Surodhuni Ghosh	Arrangement of medals and certificates according to list
4.	Dr.Ananya Chatterjee Dr.Debjani Ray Moulik	Maintaining queue of the prize winners (according to list) with distribution and recollection of jackets
5.	Md.Mohsin Khan Dr.Joyjit Dhar	Attendance taking of the prize winners, guests and faculty members
5.	Dr.Abdul Matin Dr.Arun Prasad	Photography and videography

Signature

Principal

**Principal**  
**Government Girls' General**  
**Degree College**  
**Kolkata**

Mumu Chakraborty

Signature

NSS Programme Officer