



## GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, MAYURBHANJ ROAD, KOLKATA 700023

### DUTY ROSTER OF SCIENCE DAY CELEBRATION ON 28.02.2026

Memo No.: 414/HHDC/office/26

Date: 26/02/26

This is for your kind information that the Seminar sub-committee of Academic Session 2025-2026 in collaboration with IQAC is going to celebrate on 28<sup>th</sup> February 2026. A hearty request to all concerned has been conveyed regarding the duties mentioned below:

| Duty/ Duties                                    | Assigned Person(s)                    |
|---|---------------------------------------|
| Announcement                                    | Koel Adhikary                         |
| Introduction of Resource Persons                | Pritin Dutta                          |
| Attendance Sheet Preparation & Hall Preparation | Sutapa Bose                           |
| Technical Support                               | Binoy Das                             |
| Attendance Taking                               | Arun Prasad Rajak and Md. Mohsin Khan |
| E-flyer preparation                             | Dr. Rajashree Dasgupta                |

Koel Adhikary 26/02/2026. Sutapa Bose 26/2/2026  
Joint Convener(s),  
Seminar Sub-Committee, GGGDC, KOLKATA

Bhanuch. Bhattacharya  
26.02.2026  
.....  
IQAC Coordinator  
Government Girls' General Degree College,  
Kolkata

Co-ordinator  
IQAC

.....  
Principal  
Government Girls' General Degree College,  
Kolkata  
Principal  
Government Girls' General  
Degree College  
Kolkata