



सत्यमेव जयते



GOVERNMENT GIRLS' GENERAL DEGREE COLLEGE

7, Mayurbhanj Road, Kolkata - 700 023

Telephone No. : 033-2448-1160, 033-2448-1171

E-mail : gggdc.coll@gmail.com

Website : www.govtgirlsekalpur.com

Ref. No. : 411/HRDC/Office/26

Date : 24/02/26

Tender Notice

Sealed Tenders are invited from reputed Software Companies for the 'Supply, Installation, Demonstration, Training' of the following item:

Sl. No.	Name of the Item	Specifications
1	Integrated Office Management Software for College Automation	Integrated Automated Comprehensive Student Management system encompassing Semester Admissions, Fee Collection, Result or Outcome Archiving, Scholarships, and Student Module, complemented by a Unified Student Ledger and Register, Consolidated Semester/Stream/Category/Subject/ Course-wise Reports, Auto-generated Certificates; Identity Cards, Marks Records, Result Module, Scholarship Module, Hostel Module, Student Dashboard, Principal Desk. Structured on Four Level Role-based access control (Top Super Admin-Super Admin-Admin-User), preferably compatible with Microsoft ERP server (Windows); secured with IP Lock Protection, multi-factor authentication, data encryption and strong password policies.

- The sealed envelope should bear the super-scription 'Quotation for Server Compatible with Student Management College Automation Software and Website Development ' over it and should reach 'The Principal, within Govt. Girls' General Degree College, Ekbalpur, 7, Mayur Bhanj Road, Kolkata- 700023 within 05.03.2026.
- Sealed Quotations must be dropped in the Tender Box kept in the College office till the date and up to the specified time period as mentioned herein.
- Last Date and Time of submitting quotations: 5th March, 2026 up to 2:00 pm.
- Opening date and time of quotations: on 5th March, 2026 after 3:00 pm.



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Necessary documents to be submitted along with the application:

1. Copy of trade license
2. Copy of PAN Card
3. Credentials
4. GST Number
5. Quotation Papers: on Company letterhead with required sign and stamp

Terms and Conditions:

- The tenderer must be either a Limited or Private Limited Company having at least 10 years of experience in the relevant field and provide valid documentary evidence.
- The vendor needs to provide free support services for the first year of installment. The maintenance support fees should be clearly mentioned for the services after 1st year onwards.
- The bidder must submit documentary proof of previous work experience.
- The quoted rates should be inclusive of all taxes.
- The Authority reserves the right to either accept or reject any bid without providing any reasons, and the tenderer shall have no claims regarding this matter.
- Sealed Quotations are to be addresses to the to The Principal, Govt. Girls' General Degree College 7, Mayurbhanj Road, Kolkata- 700023
- The undersigned reserves the right to reject any part or full tender without assigning any reason.

Note: The College will make the selection of the L1 Bidder.


Principal 24/2/26
Government Girls' General Degree College

Principal
Government Girls' General
Degree College
Kolkata